

Job Description

Position: Trauma Team Lead (Specialty Team Leader)

Location: Norcross, GA

Mission:

To be a trusted partner who drives better business results for our healthcare customers. Together we grow.

Position Summary:

The Trauma Team Lead oversees the day to day operations of Trauma Logistics of GlobalMed Logistix, a leader in medical device distribution.

Scope of Role Responsibilities:

- Manage warehouse inventory to meet case load needs
- Work with sales reps and sales managers to optimize inventory levels and utilization
- Field calls from sales reps to prioritize requests
- Manage the distribution of materials based on incoming requisitions
- Organize warehouse area including cleanliness and orderliness
- Place orders with corporate
- Maintain integrity of implant trays
- Dispose of damaged, defective, or obsolete products through proper procedures
- Manage conversion program (Trauma Inventory Agreements)
- Liaison between corporate and team members
- Supervise 2 -3 team members
- Carry out long term projects and maintain visibility as assigned

Critical Experience & Skills:

- Bachelor's Degree
- 1-3 Years Supervisory or Logistics Experience
- Experience in working in a matrix environment in which collaboration in all directions is necessary
- Proficient level with Microsoft Office (Outlook, Excel, PowerPoint)
- Experience working in a fast-paced rapidly growing environment
- Writes and speaks clearly in a variety of communication platforms (E-mail, telephone, in-person)

Desired Experience & Skills:

- Bio-Medical degree
- Six Sigma
- 1-3 years' experience with ISO 9001 and 13485
- 1-2 years' in a Quality Control position

Competencies:

Accuracy/Quality– Is attentive to detail and accuracy. Committed to excellence, looks for improvements continuously, monitors quality levels, finds root cause of quality problems and own/acts on them.

Adaptability/Flexibility – Adapts to change, is open to new ideas, takes on new responsibilities, handles pressure and adjusts to meet changing needs.

Dealing with Ambiguity - Effectively copes with rapid change. Comfortably handles risk and uncertainty, is not easily rattled.

Dependability – Meets commitments, works independently, accepts accountability, handles change, sets personal standards, stays focused under pressure and meets attendance/punctuality requirements.

Innovation - Finds creative solutions to problems/needs that lead to positive outcomes, translates creative ideas into tangible action items.

Integrity/Ethics – Deals with others in a straightforward and honest manner, is accountable for actions, maintain confidentiality, supports company values and conveys good news and bad.

Organization – Manages multiple, simultaneous client activities and projects. Organizes resources to accomplish tasks in an efficient and effective way, coordinates multiple people and functions to accomplish a single goal, prioritizes multiple activities and capitalizes on all available resources.

Problem Solving – Interprets data and gives recommendations, solves unique and challenging problems, undertakes task and breaks them down into manageable parts in systematic way and thinks of all possible alternatives for a situation.

Sense of Urgency – Makes and executes decisions in swift and timely manner. Pursues everything with drive and preservice, often goes “above and beyond” to complete the task at hand.

Teamwork - Meets all team deadlines and responsibility, listens to others and values opinions, helps team leader to meet goals, welcomes newcomers and promotes a team atmosphere.

Physical Demands

- Light to moderate physical activity. Lifting of at least 50 pounds
- Standing, sitting or moving for extended amounts of time
- Occasional overnight travel